

114-04-2110

Standing Instruction - Election of Scrip Dividend for Hong Kong Listed Stocks
常設指示 - 香港上市股票以股代息之選擇

To 致	<input type="checkbox"/> KGI Asia Limited 凱基證券亞洲有限公司	Date (dd/mm/yy) 日期 (日/月/年)	
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● **Account Information 帳戶資料**

* Account Number 帳戶號碼	
* Account Name 帳戶名稱 (CAPITAL LETTERS 大寫字母)	

Instructions 指示：

1. Please fax or email this form to the fax no. or e-mail address below before 11:00 HK time on a business day. Requests made after the cut-off time or on Saturday, Sunday and public holidays will be processed on the next business day.
請於香港營業日時間上午11:00 前將本表格傳真至以下傳真號碼或電郵至以下電郵地址。在截止時間後或是在星期六、日及公眾假期遞交的客户指示將在隨後的一個營業日辦理。

Fax 傳真: (852) 2878-4932 E-mail 電郵: ops.service@kgi.com

2. This standing instruction will take effect from the respective ex-dates of the next dividend distribution events of the stocks listed below except where any such ex-date falls within 2 business days after KGI has acknowledged your instruction, please make verbal request separately so that we may take timely action to elect for scrip option.

本常設指示將於下列股票之下一次各別派息除淨日起生效，但若該派息除淨日是於凱基證券確認閣下指示後的2個工作天內，則請閣下另外作出口頭指示，以便本公司可及時為閣下選擇以股代息。

● **Instruction Details 指示詳情 (choose only one from the following options 只可選擇以下一項)**

<input type="checkbox"/> Add 新增	I/We hereby authorize KGI and its associated entities to elect to receive scrip dividend in each dividend distribution event with scrip option for all entitled holdings of the stock(s) listed below from time to time unless I/we instruct you otherwise in writing or verbally in any particular event. 本人/吾等謹此授權凱基證券及其有聯繫實體，於下列股票每次派發具有以股代息選擇之股息時，不時為本人/吾等就所有可收取股息之持股選擇以股票形式收取有關股息，除非本人/吾等透過書面或口頭方式於任何個別的派息另作指示。
<input type="checkbox"/> Cancel 取消	I/We hereby cancel my/our standing instruction authorizing KGI and its associated entities to elect to receive scrip dividend in each dividend distribution event with scrip option for all entitled holdings of the stock(s) listed below. Standing instructions previously given to you in respect of other stocks which are not listed below shall remain in full force and effect unless otherwise cancelled by me/us. 本人/吾等謹此取消本人/吾等有關授權凱基證券及其有聯繫實體於下列股票每次派發具有以股代息選擇之股息時，為本人/吾等就所有可收取股息之持股選擇以股票形式收取有關股息的常設指示。對於早前已提交而有關不在下列股票的其他股票的常設指示，該等常設指示則被視為繼續有效，除非本人/吾等取消該等指示。

● **Stock Details 股票詳情**

Notes 注意:

- The stocks set out below must be listed or traded on the Hong Kong Stock Exchange. Otherwise, this instruction will be deemed invalid.
下列之股票必須為香港交易所上市或買賣的股票。否則，本指示將被視為無效。
- No action will be taken if you intend to cancel a standing instruction which has not been established with us previously.
如閣下欲取消之常設指示之前並未獲得本公司所確認，本公司不會採取任何行動受理本指示。
- Should there be insufficient space to list all the stocks you wish to set up standing instruction, please attach additional page(s) and duly sign on it (them).
假如以下之部份未能列出所有閣下欲設定常設指示之股票，請另加附頁並於每頁正式簽署。

Stock Code 股票代號	Stock Name 股票名稱	Stock Code 股票代號	Stock Name 股票名稱

Authorized Signature(s)

客戶簽署

X
(All account holders of joint account must sign jointly. 所有聯名客戶必須簽署)

S.V.

Signatory Name(s) 簽署人姓名	
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FOR OFFICE USE ONLY 以下由本公司填寫

Prepared By IR/CSO Name:	Processed By CDDM OPP Name:	Checked By CDDM OPA Name:
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* Mandatory Fields 此欄必需填寫